

F13000004484

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(Address)

(Address)

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**COVER LETTER**

**TO:** New Filing Section  
Division of Corporations

**SUBJECT:** P&A Administrative Services, Inc.

Name of corporation - must include suffix

Dear Sir or Madam:

The enclosed "Application by Foreign Corporation for Authorization to Transact Business in Florida," "Certificate of Existence," or "Certificate of Good Standing" and check are submitted to register the above referenced foreign corporation to transact business in Florida.

Please return all correspondence concerning this matter to the following:

Michael Rizzo, President

Name of Person

P&A Administrative Services, Inc.

Firm/Company

17 Court Street, Suite 500

Address

Buffalo, NY 14202

City/State and Zip code

rizzom@padmin.com

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Joseph Priselac, Jr. at ( 716 ) 362-5400

Name of Person

Area Code & Daytime Telephone Number

**STREET/COURIER ADDRESS:**

New Filing Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

**MAILING ADDRESS:**

New Filing Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

Enclosed is a check for the following amount:

- \$70.00 Filing Fee
- \$78.75 Filing Fee & Certificate of Status
- \$78.75 Filing Fee & Certified Copy
- \$87.50 Filing Fee, Certificate of Status & Certified Copy



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

October 1, 2013

MICHAEL RIZZO  
17 COURT STREET, SUITE 500  
BUFFALO, NY 14202

SUBJECT: P&A ADMINISTRATIVE SERVICES, INC.  
Ref. Number: W13000054531

We have received your document for P&A ADMINISTRATIVE SERVICES, INC. and your check(s) totaling \$70.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

The document must contain a registered agent with a Florida street address and a signed statement of acceptance. (i.e. I hereby am familiar with and accept the duties and responsibilities of Registered Agent.)

The registered agent must sign accepting the designation.

Please return the corrected original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6052.

Valerie Herring  
Regulatory Specialist II  
New Filing Section

Letter Number: 113A00023043

APPLICATION BY FOREIGN CORPORATION FOR AUTHORIZATION TO TRANSACT BUSINESS IN FLORIDA

IN COMPLIANCE WITH SECTION 607.1503, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO REGISTER A FOREIGN CORPORATION TO TRANSACT BUSINESS IN THE STATE OF FLORIDA.

1. P&A Administrative Services Inc
(Enter name of corporation; must include "INCORPORATED," "COMPANY," "CORPORATION," "Inc.," "Co.," "Corp," "Inc," "Co," or "Corp.")

(If name unavailable in Florida, enter alternate corporate name adopted for the purpose of transacting business in Florida)

2. New York State 3. 16-1324521
(State or country under the law of which it is incorporated) (FEI number, if applicable)

4. 4/19/1988 5. Perpetual
(Date of incorporation) (Duration: Year corp. will cease to exist or "perpetual")

6. Not Applicable
(Date first transacted business in Florida, if prior to registration)
(SEE SECTIONS 607.1501 & 607.1502, F.S., to determine penalty liability)

7. 17 Court Street Suite 500 Buffalo NY 14202
(Principal office address)

17 Court Street Suite 500 Buffalo 14202
(Current mailing address)

8. Third Party Administrative Services-All services to be performed remotely in NYS
(Purpose(s) of corporation authorized in home state or country to be carried out in state of Florida)

9. Name and street address of Florida registered agent: (P.O. Box NOT acceptable)

Name: Registered Agents Inc.

Office Address: 3030 N. Rocky Point Dr. STE 150A

Tampa, Florida 33607
(City) (Zip code)

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10. Registered agent's acceptance:

Having been named as registered agent and to accept service of process for the above stated corporation at the place designated in this application, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

[Handwritten signature]

Dan Keen-President

(Registered agent's signature)

11. Attached is a certificate of existence duly authenticated, not more than 90 days prior to delivery of this application to the Department of State, by the Secretary of State or other official having custody of corporate records in the jurisdiction under the law of which it is incorporated.

12. Names and business addresses of officers and/or directors:

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**A. DIRECTORS**

Chairman: Michael Rizzo  
Address: 17 Court Street, Suite 500  
Buffalo, NY 14202

Vice Chairman: Joseph Priselac, Jr.  
Address: 17 Court Street, Suite 500  
Buffalo, NY 14202

Director: Robert Lee  
Address: 17 Court Street, Suite 500  
Buffalo, NY 14202

Director: \_\_\_\_\_  
Address: \_\_\_\_\_

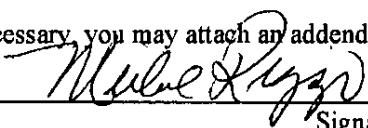
**B. OFFICERS**

President: Michael Rizzo  
Address: 17 Court Street, Suite 500  
Buffalo, NY 14202

Vice President: Juli Musielak  
Address: 17 Court Street, Suite 500  
Buffalo, NY 14202

Secretary: \_\_\_\_\_  
Address: \_\_\_\_\_  
Treasurer: \_\_\_\_\_  
Address: \_\_\_\_\_

**NOTE:** If necessary, you may attach an addendum to the application listing additional officers and/or directors.

13.   
Signature of Director or Officer

The officer or director signing this document (and who is listed in number 12 above) affirms that the facts stated herein are true and that he or she is aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

14. Michael Rizzo, President  
(Typed or printed name and capacity of person signing application)

**State of New York  
Department of State**

} **ss:**

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I hereby certify, that the Certificate of Incorporation of P & A ADMINISTRATIVE SERVICES, INC. was filed on 04/19/1988, under the name of FLEXEBEN ADMINISTRATIVE SERVICES, INC., with perpetual duration, and that a diligent examination has been made of the Corporate index for documents filed with this Department for a certificate, order, or record of a dissolution, and upon such examination, no such certificate, order or record has been found, and that so far as indicated by the records of this Department, such corporation is an existing corporation.

A Certificate of Amendment FLEXEBEN ADMINISTRATIVE SERVICES, INC., changing its name to P & A ADMINISTRATIVE SERVICES, INC., was filed 07/01/1988.



\*\*\*

*WITNESS my hand and the official seal  
of the Department of State at the City of  
Albany, this 19th day of July two  
thousand and thirteen.*

*Anthony Scardino*

Executive Deputy Secretary of State